

STATEWIDE RESOURCE FAMILY APPROVAL (RFA) TECHNICAL ASSISTANCE CALL
MEETING MINUTES

April 3, 2019

Time: 1:30 pm – 2:30 pm

Location: Conference Call

Call-In: 877-873-8017 Code: 5396369

County TA Questions	CDSS Response	Action Item
1) Are there any changes to the CPR/First Aid requirement for an RFA applicant or an approved Resource Parent (RP) who has a medical background?	No, the CPR/First Aid requirements have not changed and will not change with the next release of the Written Directives (WD).	None.
2) If an NMD residing in a Supervised Independent Living Placement (SILP) submits an RFA application, would the NMD be subject to a background check for purposes of becoming a RP?	Yes, there is nothing that prohibits an NMD from applying to become a RP. The NMD would follow the same RFA process/guidelines as any other adult applicant.	None.
3) Following Q2, would another NMD residing in the same SILP as the NMD requesting to become an RP, be subject to the background check requirements, too?	No. The other NMD residing in the SILP with the NMD who is applying to become a RP is not subject to the background ground check requirements.	None.
4) What date is documented in the Child Welfare Services/Case Management System (CWS/CMS) when an annual update is completed? The date of the annual update visit or the date of the approved Update Report (RFA-06 or equivalent)?	The CWS/CMS Data Instructions for RFA Applications and Placements (posted on the RFA webpage) specifies that the 'Annual Visit Completed' field is used to document the date that the annual update is completed, <i>meaning the Update Report has been approved</i> . Please note the 'Next Annual Visit Due' field will auto populate based on the completion date, and not the original approval date. Post TA call information: Version 6 of the Written Directives made changes to the annual update section, now referred to as an update. Refer to Written Directions, Sections 9-02 through 9-04.	None.

<p>5) If a Resource Family no longer has capacity for foster care placements due to the number of biological, adoptive and legal guardianship children residing in the home, exceeding the allowable capacity, what impact does this have on the family's approval? Does the approval need to be rescinded? Can the family be placed on inactive status?</p>	<p>A family that no longer has the capacity to take placement is not required to surrender their approval, is not required to go on Inactive Status as specified in WD, section 6, section 10-04, and is not a basis for the county to rescind the family's approval. Best practice is for county and RF to engage in a discussion about the family's intention and desire to remain a RF.</p>	<p>None.</p>
<p>6) If the county denies the RF approval of a family that has been identified and assessed via an Interstate Compact on the Placement of Children (ICPC) request, is the ICPC assessment being denied as well and can the sending state still make the placement?</p>	<p>If a county denies an RFA application, the sending state still maintains the discretion to make the placement, notwithstanding the receiving state's denial.</p>	<p>None.</p>

Updates:

- A revised RFA-Background Assessment Guide (BAG) was posted March 28, 2019 to the RFA webpage and replaces all other BAGs previously posted on the RFA website. Only the most current version of the BAG and FAQs should be referenced when processing background checks. The recent revisions are highlighted and focus mainly on providing updated information on how to report delays of the Adam Walsh information requested from other states. The new process specified in the BAG supersedes the process outlined in Adam Walsh All County Letter (ACL) 07-54.
- Version 6 of the Written Directives was released April 11, 2019. Changes are highlighted in gray.
- ACL17-16EII was issued March 28, 2019 and specifies that the conversion deadline has been extended from December 31, 2019 to December 31, 2020.
- ACL 19-24 was posted April 3, 2019 and is composed of frequently asked questions related to the Emergency Caregiver Funding.

- Please contact the Kern County RFA POC if your county has RFA worker training modules you'd be willing to share.

Next Meeting: May 1, 2019, 1:30 pm – 2:30 pm